

MINUTES
ABCD REGIONAL PLANNING COMMISSION
MO-KAN REGIONAL COUNCIL
October 22, 2025
3:00 PM

Members Present: 8

Bob Burns – City of Lathrop	Patricia Fisher Johnson – City of Maysville*
Steven F. Garrett – City of Plattsburg*	Tom Lawson – City of Stewartsville
Lance Rains -City of Cameron	Joyce Simpson – Doniphan County
Tyler Walock – Clinton County	Tanya Zimmerman – Dekalb County

Others Present: 5

Evan Banks – MKRC*	Haley Campbell – SEMA*
Kathy Hahn – MKRC	Liana Escott – MKRC
Trevor Tutt - MKRC	

*virtual attendance

The combined meetings of ABCD Regional Planning Commission and Mo-Kan Regional Council were held October 22, 2025, at 224 North 7th Street, St. Joseph, MO 64501 and virtually via Zoom web conference call, at 3:00 PM, with Chair Bob Burns presiding. A quorum was present.

- I. **Call to Order:** Bob Burns called the meeting to order at 3:02 pm.
- II. **Community Updates:** Trevor Tutt introduced new Community Development Planner Liana Escott and welcomed Haley Campbell of SEMA. Board members provided updates of projects and activities in their respective communities. Joyce Simpson reported on the Wathena mural project and Tom Lawson reported on the Stewartsville LWCF park improvement project and Park Avenue CDBG. Lance Rains reported that the City of Cameron held a bid opening on the Bob F. Griffin intersection improvements, the new truck stop starting dirt work along BB, the demolition projects downtown, the airport extension ribbon cutting ceremony, and they are waiting on the contractor to get started on the Harris Street CDBG. Tanya Zimmerman reported on SB190. Bob Burns discussed the City of Lathrop's sidewalk improvements and LWCF park project which had to be rebid. Tyler Walock discussed the courthouse renovations.
- III. **Approval of Minutes:** The minutes from the August 27, 2025, board meeting were presented. Lance Rains made a motion to approve the minutes, Joyce Simpson seconded the motion, and it passed unanimously.
- IV. **Financial Report:** Kathy Hahn presented financial reports from July-September in FY26. The biggest difference in September's financials was in Contractual which was the City of Cameron demolition and was offset in Federal Grants income as it was reimbursed. The EPA RLF is completed and final drawdown has been received while we finish closeout paperwork. Tom Lawson moved to accept the financial report, Joyce Simpson seconded the motion, and it passed unanimously.
- V. **Committee Reports:** No committees have met since the last meeting, so no report was provided
- VI. **Action Items**
 - a. **Action Item 1:** Trevor Tutt presented on the Contract for Professional Services between Mo-Kan Regional Council (MKRC) and Mo-Kan Development, Inc. (MKDI) to provide loan staffing for MKDI. The total contract amount is \$87,814.00 including half the loan officers' salaries and operating expenses. Lance Rains moved to approve the contract, Joyce Simpson seconded the motion, and it passed unanimously.

- b. **Action Item 2:** Trevor Tutt presented a proposal for a security keycard system to provide access to the interior vestibule door into the lobby due to security concerns of individuals utilizing our lobby restroom improperly during office hours. MKDI voted to approve of the keycard system installation if MKRC split the cost. The total project cost would be \$2,721.00. Tom Lawson moved to approve the cost split with MKDI to install a keycard system. Joyce Simpson seconded the motion, and it passed unanimously.

VII. **Discussion Items**

- a. **Buchanan County HMP Kick-off Meeting:** Trevor Tutt announced that the kick-off meeting for the Buchanan County Hazard Mitigation Plan update would be held the following day, October 23, 2025, at 6:00 pm at the Remington Nature Center.
- b. **Annual Meeting:** Trevor Tutt reminded board members that the annual meeting will be hosted November 13 at 11:30 at the Benton Club. This meeting will replace the November and December board meetings.

VIII. **Staff Reports**

- a. Evan Banks reported on the plan for the HMP Kick-off meeting. We have not received an update on the CDBG for the second phase of Stewartsville's Park Avenue. Evan Banks reported that around \$150,000 was allocated via RHSOC. Evan Banks reported that Mo-Kan did not receive the HUD Housing Research grant and have not received feedback regarding it. Evan Banks is also applying for LWCF for the Savannah City Pool. Volunteers have raised approximately \$475,000 towards the match with a total project cost of over \$6 million.
- b. Liana Escott reported on the Doniphan County Courthouse CDBG, hoping to submit it next week. Liana Escott is also working on closing out the Wathena CDBG and researching grants to offer our communities. Bob Burns requested funding to resurface roads and the board discussed LMI requirements for CDBG. Liana Escott replied that she would research other funding options.
- c. Trevor Tutt reported on the Andrew County Water Projects, explaining that the Environmental Review and public comment period are complete, so engineers are cleared to begin design work for those four projects. Trevor Tutt discussed the LWCF for Stewartsville and the RTP for the International Forest of Friendship which now has a contractor and should be moving forward soon. Trevor Tutt discussed the progress on the SS4A Safety Action Plan, with Citlali Samano leaving, Trevor Tutt will be the lead on the project and anticipates completing a draft by the end of the year for the board to review. The board discussed the government shutdown and its affects on our programs.

- IX. **Adjournment:** Trevor Tutt reminded the board that the next meeting would be Thursday, November 13, at 11:30 am at the Benton Club. Bob Burns adjourned the meeting at 3:33.