

**MINUTES**  
**MO-KAN TRANSPORTATION ADVISORY COMMITTEE**

**September 5, 2012**  
**9:00 AM**

**VOTING MEMBERS PRESENT:** Larry Atkins – Andrew County  
Drew Bontrager – Clinton County  
Bob Burnett – Buchanan County  
Ken Gabriel – Andrew County  
Dan Hausman – Buchanan County  
Johnnie Hoggatt – Buchanan County  
Illah Marie Pulley – DeKalb County

**NON VOTING MEMBERS PRESENT:** Shannon Kusilek – MoDOT  
Angie Hoecker – MoDOT

**OTHERS PRESENT:** Tom Bliss – Mo-Kan Regional Council  
Megan Carroll – Mo-Kan Regional Council  
Cassie White – Mo-Kan Regional Council  
Chad Higdon – Congressman Sam Graves’s office

The regular quarterly meeting of the Mo-Kan Transportation Advisory Committee was held at the Mo-Kan Regional Council office, 224 North 7<sup>th</sup> Street, St. Joseph, MO. Chairman Bob Burnett called the meeting to order at 9:00 AM. A quorum was present.

1. **Roll call taken by sign-in sheet.**
2. **Approval of the June 6, 2012 minutes made by Johnnie Hoggatt, seconded by Larry Atkins. Committee approved unanimously.**
3. **Introductions**

**Open Public Comment:**  
no public comment

**Old Business:**

1. **Speed Radar Trailer Update** – Megan Carroll reported that the speed radar trailer is available for use.
2. **Public Transit – Human Services Transportation Plan Update (PTHST)** – Megan Carroll stated that the first PTHST meeting was held in August to identify needs. More meetings are planned in October. The plan is due March 2013.
3. **Buchanan County Ag Expo** – Megan Carroll reported that the grant for Buchanan County Ag Expo has been delayed until September 26 to strengthen the application. Discussion held regarding traffic study. **Motion to submit an updated letter of support for the Buchanan County Ag Expo made by Illah Marie Pulley, seconded by Johnnie Hoggatt. Committee approved unanimously.**

4. **Road Safety Assessments (RSA)** – Megan Carroll reported that the road safety audit in Trenton has been completed and the audit for Buchanan County is in process. Shannon Kusilek stated that MoDOT has created a RSA review team to discuss potential corrective actions. The review team will submit a written response to each RSA. MoDOT will complete corrective actions, as budget allows. Once action has been taken, a follow-up will be conducted and monitored for several years until anticipated result is achieved. Discussion held. An idea was presented to use Blueprint funds to remedy possible actions identified during RSA's. Further discussion held.

#### **New Business:**

1. **Request for Needs for Regional Transportation Plan (RTP)** – Megan Carroll stated she is currently soliciting community leaders for RTP needs.
2. **Approval and revisions to 2013 STIP** – Shannon Kusilek stated that changes to the STIP include improving minor state routes. Shannon mentioned that Federal Safety funds would be utilized to complete projects. Additionally, continuous operations routes will strive to keep a north/south and an east/west route open.
3. **2013-2014 Minor Road Improvement** – Shannon Kusilek mentioned the minor road improvement projects for 2013-2014.
4. **Project Prioritization Tool** – Shannon Kusilek stated that MoDOT is seeking requests for projects that could be funded with transportation enhancement funds.
5. **Transportation Enhancement and Safe Routes To School Grants** – Shannon Kusilek stated that Safe Routes continues to allocate \$4.3 million in funds for infrastructure and non-infrastructure. A committee at the regional MoDOT office will prioritize both categories and submit to the state to allocate funding. Grant must be postmarked and submitted by November 5, 2012.
6. **MAP-21** – Shannon Kusilek showed a PowerPoint presentation about the Planning Framework Tool and how it provides a numeric score for submitted grant applications. Projects from 2013 STIP and a handful of other projects were inputted into the planning tool and ranked against each other.
7. **Upcoming Projects for Bid Opening** – Shannon Kusilek announced that the next bid opening would be held in November.
8. **MoDOT Updates** – Shannon Kusilek announced that construction on US Highway 36 is completed.
9. **MoDOT Construction Updates** – no report

#### **Other Business:**

1. **Next TAC meeting** is scheduled for Wednesday, December 5, 2012 at 9:00 AM.

**Meeting adjourned at 10:30 AM.**