

MINUTES
Region H Regional Homeland Security Oversight Committee
Quarterly Business Meeting with Zoom Option
St. Joseph, MO 64501
Wednesday, October 13, 2021 @ 13:30

PRIMARY/VOTING MEMBERS PRESENT:

9 Ruben Bulgin (A): Lifeline Foods
Blair Shock: Clinton Co EMD
Jerry Gill (A): Buch Co PW
Bill Lamar (A): SJFD
Kelli Hillerman: Grundy Co. Health Dept. (Z)

Bruce Lundy (A): City of Savannah
RT Turner: Public Utility, Evergy
Blake Rudel (A): Andrew Co Ambulance
Jennifer Protzman (A): St. Joe PD (Z)

OTHERS PRESENT:

14 Amy Dowis: Northwest Missouri RPC (Z)
David Vincent: Savannah PD
Hayley Howard: Mo-Kan Regional Council
Jim Holcomb: Harrison County
Marcus Casady: Holt County EMD
Paul Stickler: Midwest Mobile
Jim Skipper: Wright Memorial Hospital (Z)
*(A) Alternate
*(Z) Zoom

Tom Pugh: OHS
Chelsey Call: OHS
Alex Hilke: MO DNR (Z)
Kristin Kayser: OHS
Andrew Meek: Midwest Mobile
David Roll: Daviess Co EMD (Z)
Roarke Holzchuh: MO DNR (Z)

The regular quarterly meeting of the Region H Regional Homeland Security Oversight Committee was held on October 13, 2021, at the Region H Hazmat Building, 312 W. Colorado Ave., St. Joseph Mo., 64504 and via Zoom.

1. **Roll Call:** Chair Blair Shock called the meeting to order at 13:33. A verbal roll call was taken. Nine (9) primaries/alternates from different disciplines attended in person or via Zoom. There was a quorum.
2. **Approve agenda:** Blair Shock asked if there were any corrections/additions to the agenda before asking for a motion to approve the agenda as presented. Bruce Lundy made the motion, and Bill Lamar seconded. The motion passed.
3. **Approve Meeting Minutes:**
 - **August 25, 2021** – Chair Blair Shock asked for a motion to approve the minutes. Marcus Casady made the motion to approve the minutes, and it was seconded by Bruce Lundy. The motion passed, but since Marcus isn't a voting member, it was revoted on through email vote. Bruce Lundy made the email motion, and it was seconded by Blake Rudel. The motion passed unanimously.
4. **Reports:**
 - **OHS Update:** Chelsey introduced the new grants specialist, Kristin Kayser, for the regionalization program. Chelsey then informed the committee that the FY21 regionalization grant was released and awarded to Mo-Kan. She reminded the board that for any projects awarded, a National Cybersecurity Review (NCSR) report has to be completed by December 31, 2021. Once completed, each awarded jurisdiction needs to send an email to Hayley Howard, Mo-Kan Regional Council, confirming completion. Hayley will then send that information onto the state. Chelsey also introduced Tom Pugh, the new cybersecurity specialist, who briefly spoke about the creation of a cybersecurity officer liaison program being developed and that if anyone wanted to be on the cybersecurity distribution list to send an email to Angela Robinson at angela.robinson@mshp.dps.mo.gov.
 - **Local/Regional Efforts & Initiatives:** David Roll, Daviess County EMD, gave a brief update on the mass fatality plan initiative in the region, which is nearly drafted. It will go to each county for review in January 2022 and should be completed by Spring 2022.
 - **Chairperson's Update:** Blair reminded the committee that the annual decon exercise at the Cooper Chemical plant is set for October 21.
5. **Regional Grant Updates:** Hayley Howard, Mo-Kan Regional Council, highlighted grant updates that were included in the committee packets:
 - **FY2019:** Hayley stated that spending was complete on all projects except Work Plan and that two claims were pending and an extension was being requested to use the remainder of funds to hire a THIRA consultant since the grant period ended Oct. 15, 2021.

- **FY2020:** Hayley reported that the final claim for the Chillicothe SCBA Tanks project was ready to be submitted and NTA Ambulance Portable Radio project POs were submitted but that two less radios would be purchased than requested in the application due to increasing radio costs. The FY20 Period of Performance ends August 31, 2022, and final claims must be submitted by Oct. 15, 2022.
- **FY2021:** Hayley directed the committee's attention to a handout detailing the NCSR process. FY21 regionalization grant recipients, including Buchanan County EMA, St. Joseph EMA, and Caldwell County EMA are required to complete the NCSR review by Dec. 31, 2021, and email Hayley when that is complete.

6. Committee Review / Vacancies / Updates:

Hayley stated that there are several open positions on the RHSOC committee: A police alternate, an emergency management alternate, agriculture primary, hospitals alternate, and a volunteer organization alternate. After committee discussion, Bill Lamar made a motion to accept David Vincent, Savannah Police Chief, for police alternate, David Roll for EMD alternate, Jim Skipper for hospitals alternate and Neal Hook, St. Joseph Christian, to replace Ashley McGinnis as the schools alternate. Blake Rudel seconded the motion, and it passed unanimously. The volunteer organization alternate and agriculture primary positions remain open.

7. New / Other Business:

- **Remaining balance FY20 Chillicothe Tanks:** Since there was a balance of \$16.60 and it can't be moved to another project, RT Turner made the motion to deobligate the remaining balance. Bill Lamar seconded the motion, which passed unanimously.
- **THIRA update:** Hayley informed the committee that a THIRA consultant is still trying to be procured with FY19/20 Work Plan funds. The next THIRA update will be due in December 2022.

8. Next Meeting: The date for the next meeting is January 19, 2022, at 13:30.

9. Adjourn: A motion to adjourn the meeting was made by Bruce Lundy and seconded by Ruben Bulgin. Meeting adjourned at 14:04.