

**MINUTES**  
**Region H Regional Homeland Security Oversight Committee**  
**Quarterly Business Meeting with Zoom Option**  
**St. Joseph, MO 64501**  
**Wednesday, August 25, 2021 @ 13:30**

**PRIMARY/VOTING MEMBERS PRESENT:**

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| <b>13</b> | Ruben Bulgin (A): Lifeline Foods<br>Blair Shock: Clinton Co EMD<br>Jerry Gill (A): Buch Co PW<br>Bill Brinton: Volunteer Org.<br>Adam Perry: HAZMAT<br>Blake Rudel (A): Andrew Co Ambulance<br>Robert Burns: City of Lathrop Admin | Bruce Lundy (A): City of Savannah<br>Mike Wilson (A): SJPD (Z)<br>Mike O'Donnell (A): Cameron Fire<br>Bill Lamar (A): SJFD<br>Kelli Hillerman: Grundy Co. Health Dept. (Z)<br>Grant Gillette (A): Andrew County Sheriff (Z) |
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**OTHERS PRESENT:**

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| <b>14</b> | Amy Dowis: Northwest Missouri RPC<br>Eric Reeter: Chillicothe Fire (Z)<br>Hayley Howard: Mo-Kan Regional Council<br>Derrick Allen: Chillicothe Fire (Z)<br>Houston Roberts: Mo-Kan Regional Council<br>Curtis Lanning: Livingston County Health (Z)<br>Jim Skipper: Wright Memorial Hospital (Z)<br>Christian Virts: Cameron Fire<br>*(A) Alternate<br>*(Z) Zoom | Ryan Bever: Andrew County EMD (Z)<br>Jerri Dearmont: NWRCOG (Z)<br>Chelsey Call: OHS<br>Alex Hilke: MoDNR<br>Kristin Kayser: OHS |
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The regular quarterly meeting of the Region H Regional Homeland Security Oversight Committee was held on August 25, 2021, at the Region H Hazmat Building, 312 W. Colorado Ave., St. Joseph Mo., 64504 and via Zoom.

- 1. Roll Call:** Chair Blair Shock called the meeting to order at 13:37. A verbal roll call was taken. Thirteen (13) primaries/alternates from different disciplines attended in person or via Zoom. There was a quorum.
- 2. Approve agenda:** Blair Shock asked if there were any corrections/additions to the agenda before asking for a motion to approve the agenda as presented. Bob Burns made the motion, and Bill Brinton seconded. The motion passed.
- 3. Approve Meeting Minutes:**
  - **April 14, 2021** – Chair Blair Shock asked for a motion to approve the minutes. Blake Rudel made the motion to approve the minutes, and it was seconded by Bill Brinton. The motion passed unanimously.
- 4. Reports:**
  - **OHS Update:** Chelsey introduced the new grants specialist, Kristin Kayser, for the regionalization program. Chelsey then informed the board that there were several open grants that have application deadlines of August 31, 2021 at 5 pm CST including the State Homeland Security Program Combating Domestic Violent Extremism (CDVE) grant, the State Homeland Security Program Enhancing Cybersecurity Local Preparedness (ECSLP), the Law Enforcement Terrorism Prevention Activities (LETPA) funding opportunity of which applicants should have applied through the RHSOC first, and the Counter Terrorism (CTO) Equipment Grant.
  - **Local/Regional Efforts & Initiatives:** No Updates
  - **Chairperson's Update:** Blair thanked all of those who signed up to score the FY21 grant applications.
- 5. Regional Grant Updates:** Hayley Howard, Mo-Kan Regional Council, highlighted grant updates that were included in the committee packets:
  - **FY2019:** Hayley stated that spending was complete on all projects except Work Plan and M & A; the FY19 Period of Performance ends August 31, 2021, and final claims must be submitted by Oct. 15, 2021.
  - **FY2020:** Hayley reported that procurement is complete for Buchanan County Badging and Buchanan County Comm Vehicle, while the Chillicothe SCBA Tanks and NTA Ambulance Portable Radio projects are still underway. The FY20 Period of Performance ends August 31, 2022, and final claims must be submitted by Oct. 15, 2022.

**6. Committee Review / Vacancies / Updates:**

Hayley stated that there are three open positions on the RHSOC committee: A police alternate, an emergency management alternate, and a volunteer organization alternate. She stated that it still needed to be determined who would take the alternate EMD position, since David Roll (Daviness Co) and Marcus Cassidy (Holt Co) both expressed interest. Bruce Lundy recommended Chief David Vincent from City of Savannah for the police alternate position, and said he'd reach out to him. Bill Brinton told the committee that Mike Sobetski, the primary for agriculture, was no longer with Lifeline Foods, so that position will need to be filled as well. He also questioned if the committee voted on Neil Hook replacing Ashley McGinnis as the schools alternate. No votes occurred.

**7. New / Other Business:**

- **FY2021- vote on applications:** Blair explained eligibility criteria for portable radio applications, as three of the applications were deemed unallowable by OHS; portables must be paired with a MOSWIN mobile radio and in-car repeater. Blair reviewed with the committee the estimated award (\$104,041.94), stating that the total of the five allowable applications was \$180,456.39, leaving a shortfall of about \$76,000 to be able to fully fund all of them. Discussion followed on how the committee would vote, who should abstain, the number of generators already in the region, and whether the region needed more portable radios. Blair summarized one option would be to fully fund the top three scored projects: Buchanan County Comm Vehicle subscription at \$8,088; the Region H Salamander Maintenance Renewal and Supplies at \$13,440; and the Incident Support Trailer project for St. Joseph Emergency Management at \$26,200. This option would leave remaining funds to partially fund the 70KW Portable Generator for Critical Infrastructure at \$56,313.94. Bob Burns made the motion, and Blake Rudel seconded the motion. A roll call vote followed with five Aye's and four members abstaining. The motion carried.

**Approved FY21 Projects**

Score	Title	Organization	Requested Funds
33.25	Annual Renewal BCSD Communication Vehicle	Buchanan County Emergency Management Agency	\$8,088.00-fully fund
29.25	Region H Salamander Maintenance Renewal & Supplies	Buchanan County Emergency Management Agency	\$13,440.00-fully fund
28	Incident Support Trailer Project	St. Joseph Emergency Management Agency	\$26,200.00- fully fund
23.5	70KW portable generator for critical infrastructure buildings due to a power outage from a natural disaster, cyber attack or terrorism.	Caldwell County Emergency Management Agency	\$67,714.81- partially fund at \$56,313.94

- **Equipment Dispositions:** Hayley informed the committee that Doug Ottinger with Gower Fire has an inflatable boat purchased with Region H funds that needs to be disposed of since its seams leak, and it would be too much to repair it. Bruce Lundy made the motion and Bill Brinton seconded. The motion passed.
- **Remaining Balance FY19 Chillicothe Tanks:** The committee was presented with a quote for flow tests of the SCBA tanks purchased with FY20 funds for Chillicothe HazMat. There was a remaining balance in that project of \$790.58 and the quote was for \$550. Adam Perry made the motion, and it was seconded by Bill Brinton. The motion passed unanimously.
- **THIRA update:** Hayley informed the committee that a THIRA consultant is still trying to be procured with Work Plan funds. The next THIRA update will be due in December 2022.

**8. Next Meeting:** The date for the next meeting is October 13, 2021, at 13:30.

**9. Adjourn:** A motion to adjourn the meeting was made by Ruben Bulgin and seconded by Bill Lamar. Meeting adjourned at 14:40.